

Message Text

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ACTION ARA-10

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TO SECSTATE WASHDC 7338

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E.O. 11652: N/A

TAGS: EAID, TD

SUBJ: COST REIMBURSABLE ASSISTANCE FOR MANAGEMENT TRAINING

REF: POS 2740, NOV 19, 1974; AIDTO CIRC A-516

1. SUBSEQUENT TO MEETING DESCRIBED REFTEL, EMBOFFS ACCOMPANIED BY AID/W VISITOR MILTON CARR MET WITH OFFICERS FROM GOTT MINISTRY OF EXTERNAL AFFAIRS AND PERSONNEL DEPARTMENT TO DISCUSS GOTT'S INTEREST IN OBTAINING OCST REIMBURSABLE ASSISTANCE TO CONDUCT A SERIES OF MANAGEMENT-BY-OBJECTIVES TRAINING COURSES. PERSONNEL DEPARTMENT HAS NOW PREPARED AN OUTLINE OF THE TRAINING DESIRED, AND MINISTRY OF EXTERNAL AFFAIRS HAS ASKED FOR AN INFORMAL EVALUATION BY AID/W OF THIS PROPOSAL. ACTION REQUESTED: EMBASSY WOULD APPRECIATE AID/W'S REVIEW OF PROPOSAL PRESENTED BELOW. SOME ASPECTS APPEAR TOTALLY UNFEASIBLE TO US (I.E., COMMENCING IN FEBRUARY, AND HOLDING WEEK-LONG INSTITUTES SCATTERED OVER A TEN-MONTH LONG PERIOD), AND WE WOULD APPRECIATE AID'S RECOMMENDATIONS FOR A MORE LOGICAL APPROACH. ALSO REQUEST ROUGH ESTIMATE OF REIMBURSABLE COST INVOLVED IN WHATEVER ALTERNATIVES ARE SUGGESTED BY AID/W.

2. FOLLOWING IS DRAFT PROPOSAL PREPARED BY GOTT CENTRAL TAINING UNIT:

(A) NAME OF PROJECT-MANAGEMENT BY OBJECTIVES INSTITUTES

(B) NATURE OF PROGRAM-FIFTEEN (15) ONE (1) WEEK INSTITUTES TO INTRODUCE THE PRINCIPLES AND PRACTICE OF THE MANAGEMENT BY OBJECTIVES SYSTEM.

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(C) TENTATIVE DATES-FEBRUARY TO NOVEMBER 1975, A PERIOD OF TEN (10) MONTHS.

(D) FREQUENCY OF PROGRAM-TO BE HELD AT INTERVALS OF ONE (1) PER MONTH FOR THE FIRST FIVE MONTHS AND AT INTERVALS OF TWO (2) PER MONTH FOR THE SECOND FIVE MONTHS.

(E) DURATION OF EACH INSTITUTE-ONE (1) WEEK OF FIVE (5) DAYS RUNNING MONDAYS TO FRIDAYS.

(F) CLIENTELE -REPRESENTATIVE OF TOP MANAGEMENT WITHIN THE PUBLIC SERVICE E.G. PERMANENT SECRETARIES, HEADS OF STATUTORY AGENCIES, DIVISIONAL AND DEPARTMENTAL HEADS, ETC.

(G) NUMBER OF PARTICIPANTS PER COURSE-FIFTEEN (15) APPROXIMATELY.

(H) TYPE OF COURSE-COMpletely RESIDENTIAL

(I) LOCATION OF COURSE-TRINIDAD AND TOBAGO

(J) RESOURCES (MANPOWER)- I) TEACHING PERSONNEL CONSULTANTS/ EXPORTS IN THE M.B.O. FIELD INCLUDING OVERSEAS BASED INDIVIDUALS/ ORGANIZATIONS. SUCH OVERSEAS PERSONNEL TO BE COUNTERPARTED BY LOCAL OFFICERS ATTACHED TO THE CENTRAL TRAINING UNIT. II) SUPPORTIVE STAFF-CLERICAL AND SECRETARIAL SERVICES TO BE SUPPLIED LOCALLY BY THE CENTRAL TRAINING UNIT.

(K) RESOURCES (PHYSICAL)- TEACHING AIDS, INCLUDING SUCH AUDIO-VISUAL EQUIPMENT AS PROJECTORS, DAYLIGHT SCREEN ETC. TO BE SUPPLIED BY CENTRAL TRAINING UNIT.

(L) MISCELLANEOUS- I) THE LANGUAGE OF THE PROGRAM IS ENGLISH. II) RELEVANT READING MATERIAL MAY BE AVAILABLE PROVIDED THAT CONSULTANT AGENCIES SUBMIT EARLY LISTS OF SUCH REQUIREMENTS. MILLER

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